

BOARD REPORT

March 15, 2018

Submitted By:

CONNI GIAMOS, HABILITATION MANAGER

DIANNE PAICE, BUSINESS OPERATIONS/HUMAN RESOURCES COORDINATOR

AMY KOSTECKI, PRODUCTION/TRANSPORTATION MANAGER

TRACEY THOMAS, CEO/DIRECTOR OF SERVICES

PRODUCTION

February continued to be slow in our Production Department. The door protectors for Liberty has been minimal at this time but we are still producing some.

JEFFCO TRAINING CENTER DAY PROGRAMMING

On March 15th we will be having a "Sock Hop" dance with music from the fifties and sixties. This event is in recognition of Developmental Disabilities Awareness Month. Refreshments will be served.

We continue going out in the community. As the weather improves we will be going to the various parks in the area. We will be expanding our community membership with local businesses. We not only volunteer here in Steubenville but also with some businesses in Wintersville, Toronto, and Smithfield. This enables us to offer choices for our consumers to expand their volunteer time within the community.

We recently completed the consumer annual individual interest survey. The Pathways To Living a Better Life individual survey is completed by the consumer and/or staff to determine what each individual's interests are. The survey results will give us input as to what additional choices the consumers may be looking for.

Our newly created Friendship Committee, a spinoff of the County Advocacy People First, has created their monthly calendar. This committee is made up of a group of social people who work together to plan social gatherings for their peers to celebrate birthdays, send cards to those who are out sick, etc. They meet at a minimum of once a week to work on, discuss and implement their ideas of what their group should do. Their popularity is growing as well as the number of individuals who choose to attend their meetings. Amy Kostecki attends the meetings as well as their secretary and takes notes and prepares their calendars.

TRANSPORTATION

There have been some changes to transportation with the resignation of one of our drivers. We have chosen not to replace this individual at this time, but rather consolidate the routes creating four solid van routes. The change in the routes will begin on March 12, 2018. We are pleased to say that transportation has been running smoothly.

PREVAILING WAGE

Our annual prevailing wage surveys have been tallied and new prevailing wage rates have been established effective March 1st. The prevailing wage rates serve as the base rate in determining our consumers sub-minimum wage as well as piece rates to be paid.

CUSTOMER SATISFACTION SURVEYS

All of the customer satisfaction surveys received from our business partners once again indicate that they are satisfied with the services provided by Jeffco.

SUB-MINIMUM WAGE TESTING

All individuals who are paid a sub-minimum wage were tested during February with new rates being effective March 1st. Individuals are tested every six months to ensure that the rates are still valid.

MEDICAID APPLICATION UPDATE

We are still waiting for our on site visit to take place. Preparations continue to be made as we await their arrival.

COMMUNITY EMPLOYMENT SERVICES

We continue with our job coaching services for an individual who is working at Upland South Candle Co. in New Cumberland, WV. CES will also provide job coaching services for an individual who was referred by OOD and recently accepted a position as a Dietary Aide at the Carriage Inn. Along with our job coaching services, we received a referral from OOD. This individual is interested in a courtesy clerk position at Kroger. A community based assessment is scheduled with one of our individuals from the Bridges Program who is interested in retrieving carts at Wal-Mart.

The next session for the Supporting Transition Youth and Adults with Autism Spectrum Disorder (ASD) is scheduled for March 22, 2018 in Akron, Ohio. Each session in the series builds on information from previous sessions to assist the participant in developing a comprehensive and holistic approach to supporting individuals with ASD. The focus at this session will be Sensory.

CES attended the Multi-Agency Transition Community meeting last month. Our job coaches are assigned to transportation. In Jefferson County there is insufficient transportation to allow youth (or adults) to access community work experience on a regular and ongoing basis. This month's meeting is scheduled for March 22, 2018.